Country Meadows Senior Men's Golf Club

Protection of Personal Information Policy

This Protection of Personal Information Policy (PPIP) was developed in line with British Columbia's Personal Information Protection Act (PIPA). The Policy identifies what personal information the club collects, why we collects it, who we share the information with and why, how it is stored and how long we keep it.

In general, except as indicated below, no personal information is divulged to any entity outside the club and only inside the club on a need-to-know basis. Need-to-know is defined as what any reasonable individual would deem necessary to achieve the objectives of the club.

We collect personal information at time of member registration. Thereafter, members have an opportunity to review and update their personal information upon each year's membership renewal. The club's Membership Chair is the designated Privacy Officer for the Club. He shall retain all personal information, and can be contacted at any time if a member wants to review or update their information.

The club maintains a Memorial List on the web site. This list includes the name, date the deceased member joined the club, their birth date and the date of death of all deceased members that the club is aware of. All other personal information of members is destroyed when the member ceases to be a member.

We collect:

- 1. Your name, home address, e-mail address, home and/or cell phone number. We collect this information so that the club may contact you and advise you of club activities and share other club information. Your name and phone number is published in the club's annual Member's Manual so that other members may contact you. Members are asked to not copy or share this information outside the club.
- 2. Your date of birth. We collect this so we can verify your eligibility for membership in the club and to celebrate any milestone birthdays (i.e. 90th).

- 3. Your Emergency contact, if you volunteer this information. We collect this so we can contact your emergency contact if you have a medical or other emergency while attending club functions. This information is retained by the club Membership Chair. A copy of all member emergency contacts is also retained by Country Meadows clubhouse staff so that it is immediately available in case of an emergency.
- 4. Your golf handicap so you can participate in club competitions and be eligible for various prizes awarded weekly. This information is posted on the club's web site.
- 5. Your picture. We collect a head and shoulder photo of you to post on our web site. We do this so members may put a face to a name and make introductions when matched to play golf together or otherwise recognize members.

Our web site:

The club uses a website as its primary method of communicating with Club members. The Club website includes photos of all members wherein the member is identified and his club name and membership number are attached to the photo. The website will also identify club members playing golf on the following weeks by their name and membership number. A member's golf handicap is also posted on the website.